

BMP Data Report

Activity Date	Activity Description
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Data Type

Date Entered	Location	Data Type	Quantity	Unit	Cost
Activity		Comment			
1.		O&M programs developed		txtDataEntry UnitName1	

Data Type Summary**Files****Photos****25. 4-1. Define Authority.**

Develop a Plan of Action that defines authority for erosion and sediment control plan review, site inspection, and enforcement at construction sites with land disturbance activities of one acre or greater (§4.a).

Implementation Tasks

Task	Due Date	Implemented	Date Completed
1. Milestone – Consider stakeholder input and begin drafting the Construction Site	03/29/2012	<input checked="" type="checkbox"/>	04/10/2012

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Run-off Control Plan of Action.

Activities

	Activity Date	Activity Description		
1.	04/26/2012	All construction projects greater than 1 acre in disturbance will be permitted through the WVDEP under the multi-sector construction stormwater permit. For projects 1-3 acres SWPPP will be developed and reviewed internally. For projects 3 or greater SWPPP will be submitted to WVDEP for review.		
2.	04/26/2012	Site inspections will be conducted by WVU personnel that have received appropriate training.		
3.	04/10/2012	A meeting was held with John Thompson and Zenaba Qadeer from Design and Construction to review and update the Design and Construction standards, which will include defining all authority.		
2.		Milestone – Consider WVU's Plan of Action that defines Construction Site Runoff Control Program procedures for projects disturbing less than one acre (§4).	06/29/2012	<input checked="" type="checkbox"/> 06/29/2012

Activities

	Activity Date	Activity Description
1.	06/29/2012	After speaking with MUB, it was determined that no permit is needed for any additions or modifications to existing detached single-family dwellings of a size less than 1,000 square feet or activities that result in new construction of less than 3,000 square feet. However, any construction site that does not incorporate appropriate BMP's to control E&S may be subject to violations and possible fines.
2.	06/29/2012	WVU will internally review any land disturbance activities of less than 1 acre to ensure that appropriate BMPs are installed when and where needed to control E&S.

Measurable Goals

Goal	Permit Year	Due Date	GoalMet	Date Goal Met
1. Complete the Plan of Action for Construction Site Runoff Control Program that defines WVU authority, municipal authority, and DEP authority. The Plan of Action will be consistent with the West Virginia	1		<input type="checkbox"/>	

9/12/2012

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Erosion and Sediment Control Best Management Practices Manual (§4.a.i), require site operators to obtain WV DEP DWWM permit approval (§4.a.ii), and require site operators to manage construction site waste (§4.a.iii).

Activities

Activity Date	Activity Description

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| 2. | Define funding source to inspect and enforce control measures (§4.a.vii). | 1 | <input type="checkbox"/> |
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Activities

Activity Date	Activity Description

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| 3. | Review the Plan of Action and update as necessary. | <input type="checkbox"/> |
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Activities

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Date Entered	Location	Data Type	Quantity	Unit	Cost
Activity		Comment			
1.		Plan of Action Reviews		txtDataEntry UnitName1	

Data Type Summary

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2. CSW insp <3ac txtDataEntry
UnitName1

Data Type Summary

3. CSW insp >3ac lxlDataEntry
UnitName1

Data Type Summary**Files**

1.	07/17/2012	Concrete EDU	www.ms4web.com/base/wbin/MS4_WV_WVU\Best Management Practice\Files\197-0qEWz0Cfz.pdf
2.	09/10/2012	Draft plan of action 9-10-12	www.ms4web.com/base/wbin/MS4_WV_WVU\Best Management Practice\Files\223-Tgm6ANuPU9.doc
3.	09/10/2012	Draft sites < 1 acre	www.ms4web.com/base/wbin/MS4_WV_WVU\Best Management Practice\Files\224-L90opgyhIZ.doc

Photos

BMP Data Report**26. 4-2. Develop Procedures.**

Develop Construction Site Run-off Control procedures for erosion and sediment control plan review, site inspection, and enforcement at construction sites with land disturbance activities (§4.b. i – iii, v).

Implementation Tasks

Task	Due Date	Implemented	Date Completed
1. Milestone - Begin drafting the Construction Site Runoff Control procedures to control construction site runoff.		<input type="checkbox"/>	

Activities

Activity Date	Activity Description

Measurable Goals

Goal	Permit Year	Due Date	GoalMet	Date Goal Met
1. Complete the Construction Site Runoff Control Program procedures, including the creation of a checklist with necessary steps to take a project from initial concept through to site stabilization.			<input type="checkbox"/>	

Activities

Activity Date	Activity Description

2. Incorporate elements of the Construction Site Run-off Control Program into the Design Guidelines and Construction Standards where applicable.		<input type="checkbox"/>	
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Activities

Activity Date	Activity Description

3. Implement completed procedures.		<input type="checkbox"/>	
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Activities

Activity Date Activity Description

Data Type

Date Entered	Location	Data Type	Quantity	Unit	Cost
Activity		Comment			
1.		E&S Procedures developed		txiDataEntry UnitName1	

Data Type Summary

Files

Photos

27. 4-3. Train Staff.

Train staff on site review, inspection, and enforcement procedures (§4.b.iv) (BMP 1-2).

Implementation Tasks

Task	Due Date	Implemented	Date Completed
1. Milestone - Identify staff that will perform review, inspection, and enforcement		<input type="checkbox"/>	

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activities.

Activities

Activity Date	Activity Description
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| 2. | Milestone – Obtain, develop and/or compile a set of educational tools to utilize to educate appropriate staff on construction site runoff control plan review, site inspection, and enforcement activities. | <input type="checkbox"/> |
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Activities

Activity Date	Activity Description
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Measurable Goals

Goal	Permit Year	Due Date	GoalMet	Date Goal Met
1. Complete training of staff that will perform review, inspections, and enforcement at construction sites.			<input type="checkbox"/>	

Activities

Activity Date	Activity Description
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| 2. | Refresh staff training. | <input type="checkbox"/> |
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Activities

Activity Date	Activity Description
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Data Type

9/12/2012

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Date Entered	Location	Data Type	Quantity	Unit	Cost
Activity		Comment			

1.		Staff E&S training		ixlDataEntry UnitName1	
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Data Type Summary

Files

Photos

28. 4-4. Contractor Education.

Provide educational and training measures for construction site operators (§4.a.ix and 4.b.iv) (BMP 1-8).

Implementation Tasks

Task	Due Date	Implemented	Date Completed
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1. Milestone - Determine the construction site runoff control concepts and establish standards that contractors should understand and implement based on their job functions.		<input type="checkbox"/>	
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Activities

Activity Date	Activity Description
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Measurable Goals

Goal	Permit Year	Due Date	GoalMet	Date Goal Met
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1. Create and provide a list of the educational materials and training sessions contractors must complete on their own before working on WVU campus.

Activities

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Activity		Comment			
1.		Contractor E&S training		txlDataEntry UnitName1	

Data Type Summary**Files****Photos****29. 4-5. Contracts.**

Prepare language for the procurement process that describe contractor stormwater management responsibilities. (BMP 1-9).

BMP Data Report**Implementation Tasks**

Task	Due Date	Implemented	Date Completed
1. Milestone - Develop language within the scope of the procurement process for proper management of stormwater and sources of pollutants and work with WVU Purchasing and Procurement to implement use of the terms.		<input type="checkbox"/>	

Activities

Activity Date	Activity Description
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Measurable Goals

Goal	Permit Year	Due Date	GoalMet	Date Goal Met
1. Develop language that specifies contractor responsibilities for proper management of construction site runoff. Within the Project Scope, contractors will be required to provide education on Construction Site Run-off Control to on-site employees.			<input type="checkbox"/>	

Activities

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Date Entered	Location	Data Type	Quantity	Unit	Cost
Activity		Comment			
1.		E&S Contracts signed		txtDataEntry UnitName1	