



**Health Sciences Center
Safety Committee
Meeting Notes**

Thursday, April 28, 2016

1:30PM

Attended:

- Natalie Caravasos
- Kim Bryner
- Ali Elliott
- Claudia Esparza
- Kevin Engels
- Doug Toothman
- Dana Gray
- Beth O'Neil
- Patrick Callery
- Angela Lemmon (Recording Secretary)

New Business:

Kimberly Bryner: (HSC Safety Office)

- Currently merging websites with EH&S. If you see broken links on the website contact our office.
- EH&S Service Request – HSC has been added to the service request. Request is available at the EH&S website.
 - Natalie stated that once the websites are merged the service request will redirect.
- If you would like anyone in your department to start attending the HSC Safety Committee Meetings, please e mail Kim and she will make sure that their names are added to the reminder list.
- Chemical inventories are due June 1, 2016.
- MUB (Morgantown Utility Board) recently did quarterly sampling. There were high levels of cyanide detected. Please remind everyone in your department that they are not to put anything down the drain unless it is approved.
 - Natalie stated that there was a significant level and if we get to a certain level it could cause problems for the HSC.

- Pat Callery stated that there is a drug used in the hospital that could be the source for the cyanide.
- Kim said that if a chemical is not on the approved list it should not go down the drain.
- Kim reminded everyone to please send a list out to their labs/departments and let everyone know what chemicals are on the approved list.
- Natalie stated that the re-sample was high. However, it may not be re-checked until regular cycle since it wasn't over the approved amount.
- Pat Callery asked for the protocol and Natalie stated that she would find that information out for Pat.
- Quarterly training took place at the HSC. The training was for the employees in Facilities Management. There are three different times for these trainings for the different shifts at the HSC. There are different topics every quarter. Some of the trainings are mandatory each year.
- There is a flammable cabinet available if anyone is interested.
 - Kevin Engels stated that he would take the cabinet.
- The Association of Public and Land grant Universities recently issued a document regarding Safety. EHS is reviewing the document and will be working closely with Administration to continue to promote the safety culture at WVU.

Pat Callery: (Pharmacy)

- There is a biosafety cabinet that is still available.

Beth O'Neil: (Pathology)

- Introduced herself. Although she is in Pathology and is employed by the hospital, her work is in a lab at the HSC.

Dana Gray: (Pathology)

- Introduced herself. She is in the Department of Pathology and works at the HSC.

Doug Toothman: (Pathology)

- Introduced himself. He is the Administrator in Pathology. He volunteered to be on the committee.
- Last week there was an outside company brought in to clean the air ducts. However, he nor the department were informed that they would be there. This was during work hours.
 - Natalie stated that there needs to be more communication and that the departments need to be notified.
- Doug stated that the cleaning started at noon. People were concerned about asbestos in the air ducts.
 - Natalie stated that there was no asbestos in the ducts. She will check on the issue as to why there was no communication about the cleaning of the air ducts.
 - Pat Callery stated that if there are outside agencies in the building after hours cleaning air ducts that someone should be there due to confidentiality issues in the offices.

- Pat Callery also said that when outside agencies are in the building they need to be cautious of the expensive equipment in the offices.
- Natalie stated that communication needs to go out to the HSC Safety Committee group, as well as to the Chairs of the departments.

Kevin Engels: ((Physiology))

- Introduced himself.
- There will be a new hire in the lab on June 1, 2016.
- There is a work order in place for a fume hood in the lab.
- Checked to see if there was any information on the shavings.
 - Kim stated that there was no information at the present time, but she would check into this for him.

Natalie Caravazos: (HSC Safety Office)

- Introduced herself to the committee.
- She is excited to be here at the HSC. Call her if you have any questions.
- She will be working closely with Facilities Management on all HSC projects.

Claudia EsParza: (HSC Safety Office)

- Jennifer, from EH&S, is currently checking the Safety Shower and Eyewash stations.
 - Natalie stated that the plumbers have been very busy as well. EH&S is helping out.
- Fume Hood testing will begin the first of June.

Ali Elliott: (HSC Safety Office)

- Biohazard waste contract is still in negotiation.
- Will send out quarterly biohazard newsletters to all PI's and committee members.

Patrick Callery: (Pharmacy)

- Discussed the HSC Cafeteria renovations.
 - Natalie stated that the last day is May 6, 2016. There will be food trucks for the summer.
 - Kim stated that the new cafeteria is supposed to be similar to the Evansdale Crossing.
 - Natalie stated that the students can use their meal plans.
 - Doug stated that catering will be gone as well.

At 2:15 PM the meeting was concluded. The next meeting will be Thursday, May 26, 2016, at 1:30PM. The meeting will take place on the second floor of the Erma Byrd Building.

Old Business:

Kimberly Bryner: (HSC Safety Office)

- Changed Safety Committee meeting time back to original time due to low turnout. The current time of 1:30pm will remain in place through the May meeting.
- Introduced Natalie Caravasos. She will be the Interim Manager in the HSC Safety Office.
- Introduced John Principe. He is the Director of EH&S.
- New Director of Facilities is James Kosik. He is currently meeting with different departments to get to know the staff and Facility areas.
- ALAAC visit for OLAR was on March 20 and 21, 2016. The site visitors toured all of the OLAR facilities. President Gee attended the introductory meeting.
- CHO's – chemical inventories are due June 1, 2016. They need to be sent electronically.
- There were questions about the different form. This is the same form. Kim needs the inventories on the forms that were sent.
- Last month EPA/OSHA list sent to the Deans/Directors. Only one person was on the list. A congratulations letter was sent to all the departments regarding compliance.
- EPA/OSHA training lists are due.
- 90 day storage container sheets are due.
- Fluorescent light bulbs were found in the dumpster on loading dock. These have to be sent out with Hazardous Waste. Please remind staff to call the HSC Lamper for lightbulb disposal. He will send the light bulbs out with hazardous waste.
- Malware events at Ruby – Received email from IT at HSC. Users must change password. You have 7 days to change your password.
- Next meeting will be Thursday, April 28, 2016 at 1:30. Will send out a reminder.

Kevin Engels: (Physiology)

- Introduced himself to John Principe and Natalie Caravasos.

Ali Elliott: (HSC Safety Office)

- ALAAC site visit was Sunday. Looked at various documents. On Monday the site visitors met with various groups for a question and answer period.
- A tour of the OLAR facilities took place as well as in the high containment area.
- The biohazardous waste contract meeting will take place next week. Should have vendor chosen soon.

- John Principe stated that there is no account downtown at the present time. They are looking to have consistency in the entire University. This will make for more cost efficiency as well.

John Principe: (Director, EH&S)

- Introduced himself to the HSC Safety Committee.
- ALAAC – He attended site visit. They were impressed.
- Also impressed with OHM Software.
- Will hear more on the site visit in June/July.
 - Frank stated he is hoping for full accreditation.
- Natalie Caravazos will be in the Interim Manager of Safety at the HSC.
- Had staff meeting last week and did tour of building.
- There will be an afterhours paging system put in place.
- Currently combining website for EH&S and HSC Safety Office

Pat Callery: (Pharmacy)

- Introduced himself to John Principe and Natalie Caravazos.
- Pharmacy has hired a drug discovery Faculty member who will be housed in the renovated old graduate student lab.

Kristen Daft: (Radiation Safety)

- Introduced herself to John Principe and Natalie Caravazos.
- Radiation training
- Expecting NRC Inspection on hospital side soon.

Lana Bunner: (WVUH Safety Office)

- Introduced herself to John Principe and Natalie Caravazos.

Beth O'Neil: (Pathology)

- Introduced herself to John Principe and Natalie Caravazos.
- Stericycle waste taken away. Contract issues were resolved.

Frank Ali: (OLAR)

- Introduced himself to John Principe and Natalie Caravazos.
- ALAAC was here
- Proud of staff. There was a lot to get ready. No complaints.

- Very impressed.
- Hope for full accreditation
- Training for high containment

Natalie Caravazos: (Interim Manager, HSC Safety Office)

- Introduced herself to the HSC Safety Committee.
- Specialty is indoor air quality
- Ready to start working at the HSC

Claudia Esparza: (HSC Safety Office)

- Currently working on program for injury/illness report.

Frank Ali: (OLAR)

- Freight elevator is down. Current recommendation is to use Elevator #5. Use steps by elevator. There is a cooler that they use for animal transport. May be able to use the cooler to transport in the HSCN elevator.
 - Kim stated that there will be a discussion regarding using the HSCN elevator.

The meeting was adjourned at 2:10PM.