

**WVU Health Sciences Center
Procedure for Laboratory Refrigerator/Freezer Disposal**

- 1.) Department owner must empty and decontaminate/sanitize the refrigerator/freezer appliance before disposal.
 - Defrost refrigerator/freezer. Lay lab mats down or other absorbent material around refrigerator/freezer to prevent flooding or contamination.
 - Spray 10% bleach/water mixture (200ppm chlorine) on both the inside and outside of the appliance.
 - Leave the door open and let air dry for at least 20 minutes.
 - Remove any bio-hazard stickers as Facilities Maintenance will not remove the appliance if this sticker is present.
- 2.) Contact the HSC Safety Office (293-6924) for a signed decontamination sticker to be placed on the appliance. Facilities Maintenance will not remove the appliance without this sticker.
- 3.) Place a work order with Facilities Management (available online) for appliance removal and disposal.
- 4.) Contact Dr. Andrew Cockburn, Biosafety Officer at 293-7157 or the HSC Safety Office at 293-6924 for any questions regarding this procedure.

**WVU Health Sciences Center
Procedure for Laboratory Refrigerator/Freezer Transfer within the HSC**

- 1.) The outside of the appliance must be decontaminated/sanitized before it can be moved to another location within the HSC.
 - Spray 10% bleach/water mixture (200ppm chlorine) on the outside of the appliance.
 - Let air dry for at least 20 minutes.
- 2.) Contact the HSC Safety Office (293-6924) for a signed decontamination note to be placed on the appliance. Facilities Maintenance will not transfer the appliance without this sticker.
- 3.) Place a work order with Facilities Management (available online) for appliance transfer. All items in a refrigerator must be removed before transfer

Health Sciences Center Safety Office Website: www.hsc.wvu.edu/safety