

# Extension Cords



## Permitted Usage:

- Shall comply with NFPA 70 (National Electric Code) and shall bear a listed UL label.
- Shall be a minimum of 16-gauge copper wire and rated for not less than 13 amperes, shall be of the grounding type (three wire) and shall not be used in excess of their rated capacity.
- Shall be connected to a ground fault interrupter device or GFCI circuit only when used around wet or damp areas.
- Shall equipped with single plug-in capability, a multiple plug adapter may be utilized provided the adapter is U.L. listed and rated for not less than 125 volts/15 amperes. Multiple plug adapters are not otherwise permitted in conjunction with an extension cord.
- Shall only be plugged into a wall mounted outlet/receptacle.
- Shall only be used on a temporary (90 days maximum) basis and not as a substitute for permanent wiring.
- Shall only be used for low power drawing computers, electronics, televisions etc.

## Prohibited Usage:

- Shall Not be used as a substitute for fixed wiring for equipment or appliance.
- Shall Not be used for permanent or semi-permanent installations.
- Shall Not be connected in a series to reach a wall outlet
- Shall Not be used in bathrooms
- Shall Not have the ground prong removed.
- Departments may request the installation of three prong type wall outlets where not provided.
- Shall Not run through walls, under doors, above ceilings or be covered by carpeting, clothing, furniture, or other objects that could prevent adequate air circulation and cooling of the cord.
- Shall Not be tacked, stapled or otherwise affixed in semi-permanent or permanent manner to any structure. Affixing a cord to a surface with tape to prevent tripping is acceptable for temporary usage within the scope of this policy.
- Shall Not be used for major appliances (ex: microwaves, refrigerators, television sets) or other devices drawing currents for starting motors.