# Appendix B: Energized Electrical Work Permit

**Part 1: To be completed by the requester or supervisor of the job**

<table>
<thead>
<tr>
<th>Description of Circuit &amp; Equipment:</th>
<th>Job Location:</th>
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<tr>
<td>Description of work to be done:</td>
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<td>Justification of why the circuit cannot be de-energized or the work delayed until the next scheduled outage:</td>
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**Part 2: To be completed by the qualified person(s) completing the work**

1. Detailed description of procedure to be used in performing the above work:

2. Description of safe work practices to be employed:

3. Voltage exposure (Shock Risk Assessment):

4. Determination of approach boundaries:
   - Limited -
   - Restricted -

5. Results of Arc-flash Risk Assessment:

6. Determination of the Arc-flash boundary:

7. PPE required to safely perform the task:

8. Alerting methods used to restrict access to the work area:

A job meeting was conducted, including a discussion of the following:
- Yes ☐  No ☐
  - Hazards associated with the job
  - Energy Source Controls
  - Work procedures involved
  - PPE
  - Special precautions
  - Insulated Tools
  - Others:

Do you agree the above work can be done safely? ☐ Yes ☐ No (If no, return to requester)

Qualified Person: ___________________________ Date: ________________
Qualified Person: ___________________________ Date: ________________
Qualified Person: ___________________________ Date: ________________

**Part 3: To be completed by Supervisor**

<table>
<thead>
<tr>
<th>Approvals:</th>
<th>Name</th>
<th>Job Tile</th>
<th>Date</th>
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**Note:** A supervisor must approve all energized work before starting.